

ACKNOWLEDGMENT OF INFORMATION FORM

The Resident Assistant (RA) is a paraprofessional student staff member in the Department of Residence Life. The RA assumes responsibility for fostering an environment that supports the academic and personal development of students. The RA works closely with the Office of Residence Life in order to maintain a level of consistency between the living area and office in regards to community standards. The position requires dedication, flexibility, commitment and enthusiasm as the staff will actively respond to the changing needs of the residential community.

MINIMUM QUALIFICATIONS

- Have at least 2 semesters of college or university residential living experience.
- Maintain a GPA of 2.5 or above.
- Be available for a full academic year (fall and spring semesters)
- Be a student in good standing at Agnes Scott College.

REQUIREMENTS

- An RA must be a full-time student carrying a minimum course load (12 credit hours if enrolled in an undergraduate program). All exceptions must be approved by the Director of Residence Life.
- Additional employment may not exceed 5 hours per week, unless otherwise approved by the Director of Residence Life.
- Due to opening and closing responsibilities, Resident Assistants will not be granted leave the first two weeks of a semester or the last two weeks of a semester. Staffing patterns may dictate approval of requests.
- An RA must complete and attend all training activities held in the spring prior to their actual employment and approximately two weeks before the beginning of fall and before the beginning of spring semesters. Staff should anticipate a full schedule during training sessions and not make any additional plans during this time.
- RAs may not participate in the Bridge2Business program or be an Orientation Leader, Legacy Leader, SUMMIT Peer Advisor, or Impact Peer Leader as these responsibilities conflict heavily with RA training.
- RAs are prohibited from serving on the Judicial Board or Honor Court to avoid conflicts of interest.
- An RA is expected to serve with honor, and uphold and abide by the Student Code of Conduct, and all of the College & Residence Life policies.

RA LEARNING OUTCOMES AND LEADERSHIP COMPETENCIES

- Articulate and appraise problems and solutions from multiple perspectives, critically considering diverse sources of information
- Recognize, analyze, and employ effective teamwork
- Cultivate and maintain interpersonal relationships and networks
- Demonstrate confidence and motivation to effect change

RESPONSIBILITIES

The RA role is guided by the idea that RAs build community with their residents by utilizing the objectives outlined below. The roles and tasks articulated below provide the tools to achieve the educational mission of Agnes Scott College, as well as the vision of the Division of Student Affairs, and goals of the Office of Residence Life.

1. Personally know, interact with and support your residents.
2. Actively connect your residents to floor and campus community.
3. Promote and equip your residents for academic success.
4. Develop personal communication and leadership skills of your residents.
5. Support intercultural and leadership development/competencies by engaging with complex global issues.
6. Participate in ongoing training to lead strategically & ethically.
7. Encourage residents to reflect on values, ethics, and our diverse global society.
8. Challenge your residents to engage in safe and healthy lifestyles.

I certify that the information I have provided in my Resident Assistant Application is true and correct. I understand that false or incorrect information is grounds for dismissal from the Resident Assistant application/candidacy process.

Signature of Applicant

Date