

Request to Change Anticipated Completion Date

Name _____ ASC ID _____

Signature _____ Date _____

Type your full name which is your signature for this form. Your signature constitutes your acceptance of the terms on this form.

Students may request to accelerate or deaccelerate their anticipated completion/graduation date.

- The calculation to accelerate the completion date is based on a student taking a course load of 20 hours per term after the current term (students may take no more than 20 credits in one term without approval). We include hours for fall and spring terms only; anticipated transfer, summer transient nor overload hours will be used.
- Priority registration dates will be revised for requests made prior to October 20th during the fall term and prior to March 20th during the spring term.
- An entering traditional first year student may request a change to an anticipated completion date only if a minimum of 32 credit hours has been accepted from dual enrollment, transfer, AP, IB or A-Level credits.
- A student who has entered as traditional first year, transfer student or Woodruff Scholar with 44 hours or more must declare a major prior to requesting a change to the Anticipated Completion Date.

Current Anticipated Completion Date _____ Requested Completion Date _____

SUMMIT Advisor Signature _____ Date _____

Email completed form to Associate Registrar Stacey Robbins, srobbins@agnesscott.edu.

Office Use: Completed _____ Student Notified _____ GM Notified _____ ITS Notified _____

Agnes Scott College
Office of the Registrar
registrar@agnesscott.edu
phone 404-471-6137
phone 404-471-6045