1. Open the Settings application on your device’s home screen
2. Open Mail, Contacts, Calendars
3. Press Add Account
4. Select Google

Enter Account Info

4. Enter your name
5. Enter your Agnes Scott email address (example: username@agnesscott.edu)
6. Enter your network password
7. Enter a description (example: ASC Gmail)
8. Tap Next at the top of your screen.

Delete Email

Enable "Delete Email As Trash" for this device
1. Open the Settings application on your device's home screen
2. Open Mail, Contacts, Calendars
3. Select your ASC Gmail account
4. Tap on Advanced
5. Select Deleted Mailbox
6. Click on Account
7. Click on Done