

We are Agnes Scott.

Faculty-Staff Campaign
Gift by Payroll Deduction

I wish to make a gift to The Fund for Agnes Scott via payroll deduction as outlined below.

Name: _____

Department: _____

Agnes Scott ID#: _____

Signature: _____

For monthly payroll deduction, please return this form to the Office of Development by the third day of the month in which you wish to begin your payroll deduction. For bi-weekly payroll deduction, please return this form to the Office of Development at least four weeks prior to the start date of your payroll deduction.

DEDUCTION DETAILS

- This is a change to my active payroll deduction and should supersede my previous instructions.
- Please include my spouse as the Soft Credit recipient:

Please choose one of the following options:

- Defined Pledge** (Monthly or Bi-Weekly Payroll)

Monthly deduction: \$ _____ x number of pay periods _____ = _____ total

Bi-Weekly deduction: \$ _____ x number of pay periods _____ = _____ total

Beginning (mo/date/yr): _____

- Ongoing Gift** (Monthly or Bi-Weekly Payroll)

Beginning (mo/date/yr) _____, please deduct \$ _____ from each paycheck until I instruct the Office of Development otherwise.

GIFT DESIGNATION

- Student Scholarships
- Faculty Support
- Presidential Priorities (*area of greatest need*)

HONOR/MEMORIAL DETAILS

Please make my gift in **HONOR** **MEMORY** of: _____

Name and address of honoree or honoree's next of kin: _____

Please make my gift in **HONOR** **MEMORY** of: _____

Name and address of honoree or honoree's next of kin: _____

RECOGNITION DETAILS

In print and electronic publications, please recognize my giving as follows:

- In my name
- Anonymous

Thank you for your gift to The Fund for Agnes Scott

Please send this original signed hard copy by campus mail to Sheri Dixon in the Office of Development and keep a copy for your records.

Questions? Contact Sheri Dixon (x6472, sdixon@agnescott.edu).

All gifts are tax-deductible