



Agnes Scott College
Office of Financial Aid
141 E. College Ave.
Decatur, GA 30030-3770
Phone: 404.471.6395
Fax: 404.471.6159

Federal Direct Plus Online Application Process

In order to fill out the online Parent PLUS loan application and sign the master promissory note, the parent must have a Department of Education FSA ID. If the parent does not have a FSA ID, one must be obtained at <https://fsaid.ed.gov> before completing the online application.

The Department of Education's PLUS Application site combines the Federal Direct Parent PLUS Loan application and Master Promissory Note under one process.

Step 1: Go to www.studentaid.gov to reach the Department of Education's Federal Student Aid system.

Step 2: Click 'Apply for Aid', choose 'Apply for a Parent PLUS Loan'

The parent will:

- ✓ Login with their FSA ID
- ✓ Confirm & Verify their contact information
- ✓ Go to the section "Direct PLUS Loan Application for Parents" and click "START"

Step 3: Enter Parent and Student Information

- ✓ Select the appropriate Award Year.
- ✓ Enter demographic information for the parent applicant and student.
- ✓ Indicate "Agnes Scott College" as the school to receive your information.

Step 4: Review Data Entered

- ✓ Verify and correct information as needed

Step 5: Credit Check

- ✓ The parent borrower must first pass an online credit check
- ✓ The parent borrower must agree to the terms provided and click **Submit**
- ✓ If approved, parent borrower should proceed to **Step 6**

Step 6: Complete the required Federal Direct PLUS Master Promissory Note (MPN)

- ✓ The MPN must be completed in order for the loan to be processed
- ✓ Click your student's name to begin the promissory note

Our office will be notified if the loan was approved or denied.