Paycor Login Instructions for Employees
Via the College Single Sign On (SSO)

1. Go to Paycor.com

2. Click on "Sign in" located in the top right corner

3. Click on "Sign in with SSO" located in the center of the page.

4. Enter your ASC email address and click "Sign in"; you must enter your complete email address including agnesscott.edu.

5. Select the ASC email address option from the college's SSO menu and enter your ASC password; Your User ID and Password are your complete ASC email and the same Password that you use to log onto any ASC computer.

6. "Profile Summary," Pay Stubs", "W-2", and "Customize Homepage" are located in the top center of the page.

   Your pay stub will be viewable the day before the actual pay date.

   If you wish to view W-2 and pay stubs prior to August 31, 2021 please visit https://ascagnes.agnesscott.edu/.

7. "Taxes" and "Direct Deposits" can be changed via the "Compensation" tab on the menu on the left. They can also be found by navigating to "Me" and "Profile Summary" from the menu on the top.

Please navigate to Help for Employees on the Paycor Knowledge Base site for additional help.