

Holiday and Summer Schedule for 2022-2023

The Monday through Thursday four-day workweek during June and July will begin two weeks earlier this year, on Monday, May 16, following commencement weekend, and end Thursday, July 28*

<u>Holiday</u>	<u>Date(s)</u>	<u>Day(s) Closed in Observance</u>
Independence Day	Monday, July 4	Monday, July 4, 2022
Labor Day	Monday, September 5	Monday, September 5, 2022
Fall Holiday	Friday, October 7	Friday, October 7, 2022
Thanksgiving	Thursday, November 24	Wednesday, November 23- Friday, November 25, 2022
Christmas/Winter Holidays	Saturday, December 25	Monday, December 19- Friday, December 30, 2022
New Year's Day	Sunday, January 1	Monday, January 2, 2023
Martin L. King Jr. Day	Monday, January 16	Monday, January 16, 2023
Spring Holiday	Friday, April 7	Friday, April 7, 2023
Memorial Day	Monday, May 29	Monday, May 29, 2023
Juneteenth	Monday, June 19	Monday, June 19, 2023

*Please note there are some offices that must remain open all five days due to the nature of work performed. Furthermore, some employees will be asked to arrange their schedule to work the hours required by their departments to facilitate normal college business and special events. This may be especially true for Alumnae Weekend, June 2-5.

As a reminder, during the summer four-day workweek, employees who regularly work 35 hours per week will work 8 ¾ hours per day; employees who regularly work 40 hours per week will work 10 hours per day. Standard college hours will be 8 a.m. to 5:15 p.m., with half an hour allocated for lunch. Flexible work hours (schedule change) will be suspended during this summer schedule and the month of August. The campus will return to regular office hours on Monday, August 1.